



DoD CIVILIANS - LEAVE

REQUIRED FOR ALL DoD CIVILIANS WHO HOLD A SECRET OR HIGHER SECURITY CLEARANCE. ALSO REQUIRED FOR DoD CIVILIANS WITHOUT A SECURITY CLEARANCE IF THE COUNTRY REQUIRES TRAVEL CLEARANCE APPROVALS (SEE FCG).

Mandatory Training Requirements

AT Level 1 (Valid 1 year)

Not Mandatory, But Strongly Encouraged

SERE 100.2 Level A (Valid 3 years)

Mandatory Documentation

1. USAMRMC Form 55-46
2. Flight Itinerary
3. Approved Leave Form
4. Area of Responsibility (AOR) Briefing (within 3 months of travel) and Post Travel Debriefing (upon completion of travel) is **Mandatory** for Travelers with a Secret or Higher Security Clearance
5. For all Travel to Europe: Completion of the State Department's Smart Traveler Enrollment Program (STEP).
Strongly Encouraged for all other COCOM's

Not Mandatory, but Strongly Encouraged

1. Force Protection Plan (FPP) dated within 3 months of travel
2. ISOPREP/PRO-File
3. For all Travel to PACOM, completion of PACOM's Travel Tracker/Individual Antiterrorism Plan (TT/IATP)
4. For all travel to AFRICOM, completion of AFRICOM's Manual Force Protection Plan