



## CONTRACTORS - TDY

### Mandatory Training Requirements

1. AT Level 1 (Valid 1 year)
2. TARP (Valid 1 year)
3. SERE 100.2 Level A (Valid 3 years)
4. Human Rights (SOUTHCOM Only)
5. US Forces Korea (Korea Only)
6. High Threat—HT401 (Nigeria & Liberia Only)

### Mandatory Documentation

1. USAMRMC Form 55-46
2. Flight Itinerary
3. Letter of Identification (LOI) or Authorization (LOA) generated through SPOT.
4. Force Protection Plan (FPP) dated within 3 months of travel.
5. Area of Responsibility (AOR) dated within 3 months of travel.
6. ISOPREP/PRO-File
7. Work Permit Fax Back Form (Germany Travel Only - Not Required for Conferences/Meetings).
8. For all travel to Europe, completion of the State Department's Smart Traveler Enrollment Program (STEP).  
**Mandatory for Europe, but Strongly Encouraged for all other COCOM's.**
9. For all travel to PACOM, completion of PACOM's Travel Tracker/Individual Antiterrorism Plan (TT/IATP) has been completed/submitted.
10. For all travel to AFRICOM, completion of AFRICOM's Manual FPP, Daily Work Itinerary, Personnel Recovery Action Plan, Operational Risk Assessment, and weekly Storyboard.